

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

ADOPTED MINUTES

Wednesday, February 17, 2016

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, February 17, 2016, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Martin.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Martin, Greg Brown led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Michael A. Martin, President
Rosemary Thurston, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
A. Marie Young
Larry Bartlow, Student Trustee
Celia Esposito-Noy, Secretary

Excused Absence:

Pam Keith, Trustee

Others present:

Tom Beckett, Interim Executive Bonds Manager
Greg Brown, Vice President, Student Services
Mary Jones, Human Resources
Yulian Ligioso, Vice President, Finance and Administration
Leslie Minor, Ph.D., Vice President, Academic Affairs
Michael Wyly, Academic Senate President
Sandra Therrien, Executive Coordinator, Superintendent/President-Governing Board

4. APPROVAL OF AGENDA

The following edits and clarifications should be noted in the agenda:

Agenda Item 12.(b) Employment -2015-2016 on page 7. Under “Short term/Temporary/Substitute”, add Heidi Dougherty, Office Assistant, General Fund, Effective 02/18/16-06/30/16, \$11.60 per hour.

Agenda Item 12.(K) Student Orientation Videography Services Agreement with Luminous Marketing and Media on page 32: remove the word “Sample” from Agreement.

Agenda Item 14.(a) on page 35: change Board Policies and Procedures Adhoc Subcommittee to read Board Policies and Procedures Adhoc Committee.

Agenda Item 14.(b) Fairfield Campus New Science Building Proposed Revisions to Program Spaces on page 39 has been pulled from the Non-Consent Agenda Items.

Agenda Item 14.(c) Measure Q Bond Spending Plan Update #2 on page 41 has been pulled from the Non-Consent Agenda Items.

Agenda Item 14.(d) Approval of the Commissioning Authority Services Pool of Firms on page 45: the first paragraph is a duplicate of the Summary on page 44.

Agenda Item 14.(s) on pages 83 and 87: Change Celia Esposito-Noy, Ph.D. to Ed.D.

Moved by Trustee Young and seconded by Trustee Thurston to approve the agenda as amended. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public.

6. CLOSED SESSION

Board President Martin called the closed session to order at 6:35 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9:
one potential case
- (d) Conference with Legal Counsel—Existing Litigation
(Subdivision (a) of Govt. Code §54956.9):
Case #: FCS045285 and Case #: FCS045360

7. RECONVENE REGULAR MEETING

Board President Martin reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 and Board voted to approve the MOU between CSEA & Local 39 by unanimous decision.

The Board held conference with Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel—Anticipated Litigation and no action was taken.

The Board held Conference with Legal Counsel—Existing Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. SOLANO SHOWCASE

“Creative Active Learning Spaces for the 21st Century” facilitated by Dale Crandall-Bear

Dr. Leslie Minor introduced Professor Dale Crandall-Bear who has been a history teacher at Solano College for 22 years. He has developed courses in World History, updated the Western Civil courses, and developed online courses. Dale has been the committee chair for Distance Education for the past five years, and one of his major accomplishments in that time was that he was awarded funds for a 21st Century grant to develop prototypes for classroom design.

Professor Crandall-Bear gave a presentation on the “21st Century Classroom” project which has been working for the past year to create new learning spaces at Solano Community College. Using Measure Q funds, the project has developed two prototype classrooms to test new classroom designs and teaching technologies.

Highlights included:

- Transforming a standard lecture classroom with static rows of chairs to mobile student desks, portable whiteboards, laptops, tablets and smart phones which encourage the dynamic transformation of the classroom from one-way transmission to multiple modalities of learning.
- Design principles for 21st Century classrooms which allows for multiple arrangements in the same classroom, allows everyone to be seen and heard, take advantage of new media, support the dynamic

presentation of information, design for mentoring and apprenticeship, and design for temporary ownership of space.

- Student expectations
- New materials for the active learning classroom
- Connecting face-to-face classes and online classes
- Using video in the active learning classroom
- Class lectures ported to You Tube page and using video in the active learning classroom

11. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

Student Trustee Larry Bartlow gave the following ASSC report:

The ASSC unanimously approved sending a resolution to BOT in support of a Transportation Fee.

The ASSC has approved the Election Calendar for March, and information has been posted online and in the last two ASSC Newsletters encouraging students to run for office and to vote in March for their student government representatives.

The ASSC has also been in discussion with potential vendors for our main campus and two Centers.

The ASSC is co-sponsoring the Sustainability RecycleMania Event.

(b) Academic Senate

Professor Michael Wyly, chair of the Academic Senate, provided the following report:

President Martin, Trustees of the Board, S-P Esposito-Noy, Colleagues and Members of the Public:

Since my last report to the Trustees, the Academic Senate has met twice, on the 25th of Jan. and again on Feb. 1st.

At its meeting on Jan. 25th, the Senate took action to re-commit itself to the 2016 commencement ceremony. As the Trustees may recollect, last year about this time, the Academic Senate made a commitment to the completion agenda, including a joint presentation to the Trustees by then S-P Laguerre and myself. As a part of that effort, the Senate resolved to take key leadership roles in supporting faculty involvement at commencement to celebrate student success. This year, as a part of its on-going commitment to student completion and its Dare to Declare agenda, the Senate has renewed its declaration through Resolution 01.25.16.2: “Commitment of the

Academic Senate of Solano Community College to the 2016 Graduation and Commencement Ceremony,” the resolved of which reads:

RESOLVED that the Academic Senate of Solano Community College commits itself to attending the 2016 Commencement Celebration of Solano Community College; and

RESOLVED that the Academic Senate of Solano Community College shares its commitment with all Solano College faculty members to encourage attendance of all SCC faculty members to honor and celebrate student achievement at Solano College; and

RESOLVED that the Academic Senate of Solano Community College work with the College to enhance greatly faculty roles and participation in commencement to honor and dignify the support and instruction provided by faculty to the students of Solano Community College.

Full copies of the resolution have been made available to you for your information.

At its meeting on Feb. 1, your Academic Senate took action on two keys items.

First, the Senate has proposed changes to the optional flex-cal approval forms to better align our apparatus with the CCCCCO/ASCCC guidelines already locally adopted by the senate in consultation with Academic Affairs.

Secondly, the Senate passed unanimously RESOLUTION 02.01.16, TITLED “LACK OF CONFIDENCE IN SCC ADMINISTRATION OF HIRING POLICY AND PROCEDURE AND RELATED PROCESSES,” a document which has already been forwarded to S-P Esposito-Noy, Board President Martin and the Trustees as of Feb 3, 2016. Moreover, I have been directed by the Senate to present the Resolves of this Resolution:

RESOLVED, that the Academic Senate of Solano Community College lacks confidence in the College to adhere to its own policies and procedures regarding the vetting and determination of hiring priorities in consultation with the faculty and/or its senate leadership; and,

RESOLVED, that the Academic Senate of Solano Community College endorses strongly the hiring of all eight (8) positions prioritizes on November 30, 2015, listed here in priority order: Accounting, Math, English, Chemistry, Communications, Photography, History, Theater; and,

RESOLVED, that the Academic Senate of Solano Community College work with the Office of the Superintendent-President:

1. To encourage and support actions(s) to address immediately and proactively identified causes of the breakdown in process at the administrative level now and in the future;

2. To encourage actions by the College to address adjunct equity, including the denial of adjunct faculty to apply and interview for the positions of Math and Science per faculty contract and the denial of additional teaching opportunities to all adjunct faculty;
3. To provide professional development and support for the newly hired faculty to best assure the College of quality teaching, learning and professional engagement/involvement.

Significantly, this is not the first time I have stood before the Trustees in my capacity as Senate President to comment on a lack of faculty inclusion in various hiring processes.

However, as significantly, thanks to the attention of S-P Esposito-Noy, I contend that we have already made good progress toward addressing the intention, if not the precise recommendations, of the Resolves, and I am optimistic that we will continue to communicate openly to address, as best the College is able, legitimate Senate concerns in effort to rebuild trust and confidence in our mutual commitment to our hiring processes, including faculty roles. It is my sincere hope that we are laying solid groundwork which is values by all involved parties.

Additionally, your Senate continues to discuss the proposed contract with for-profit collections agency, including the implications such a contract may have on student success, retention, and how we serve our community as well as the image of the College. VP Ligioso graciously accepted our invitation to present to the Senate as well as to field questions for our mutual consideration. I appreciate very much VP Ligioso's attention to Senate concerns on this matter.

Finally, your Senate and/or its appointees are working toward the fulfillment of keys goals for the actualization of the Bachelor Degree in Bio Manufacturing, including the development of Curricular processes for the approval of upper-division course work, support of the change of our Mission Statement to include reference to upper-division course work, and the development of core curriculum, including the upper division GE courses.

Thank you for your attention, and I am glad to respond to any questions you may have.

(c) College Governance Council

Dr. Leslie Minor stated that College Governance Council has met once and our Superintendent-President will now take over as Chair of the CGC and meetings. The main agenda item consisted of planning and constructing goals of the Committee for the future. We should have a more robust report next time with action items.

(d) Superintendent-President

Dr. Esposito-Noy announced that Head Women's Basketball Coach, Matt Borchert, secured his 300th win at Solano College. Coach Borchert has won seven Conference Championships and has been selected three times as Conference Coach of the Year.

Dr. Leslie Minor was selected as one of five applicants in the country for the prestigious Fulbright Community College Administrators Seminar. This program was launched in 2010 and brings senior American community college administrators to Russia for meetings and events with their Russian counterparts. The Fulbrighters learn about the Russian higher educational system and they also examine changes in professional education as well as efforts to solve labor issues through collaboration between schools, colleges, professional training centers, universities, and employers. This is not only an honor for Dr. Minor, but also for our college. Lastly, Dr. Minor does speak Russian!

Trustee Chapman congratulated Dr. Minor and said it's quite an honor.

12. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Minutes for the Special Board Meeting of January 30, 2016

Human Resources

- (b) Employment – 2015-2016, Page 7

Finance and Administration

- (c) Warrants, Page 11
- (d) Personal Services Agreement, Page 13
- (e) Donations, Page 17
- (f) Notice of Completion for Construction Services for Child Development Family Studies Window Shades Project, Page 18
- (g) Notice of Completion for Construction Services for Horticulture Tree Removal Project, Page 19
- (h) Notice of Completion for Construction Services for Middle College High School, Page 20
- (i) Notice of Completion for Construction Services for Performing Arts Swing Space Window Shades Project, Page 21
- (j) Notice of Completion for Construction Services for Performing Arts Swing Space Wrap-Up Project, Page 22

Student Services

- (k) Student Orientation Videography Services Agreement with Luminous Marketing and Media, Page 23

It was moved by Trustee Chapman and seconded by Trustee Thurston to approve the Consent Agenda as amended. The motion passed unanimously.

13. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

14. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Solano Community College District Code of Ethics, Page 35

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Solano Community College District Code of Ethics as presented. The motion passed unanimously.

Finance and Administration

- (b) Fairfield Campus New Science Building Proposed Revisions to Program Spaces, Page 39

This item was pulled from the Non-Consent Agenda Items.

- (c) Measure Q Bond Spending Plan Update #2, Page 41

This item was pulled from the Non-Consent Agenda Items.

- (d) Approval of the Commissioning Authority Services Pool of Firms, Page 44

Moved by Trustee Chapman and seconded by Trustee Young to approve Items 14.(d) to 14.(n) with one motion. The motion passed unanimously.

- (e) Contract Amendment with LPAS for Building 1200 Theater Renovation Project Architectural Services, Page 47
- (f) Contract Award to Crown Worldwide Moving and Storage for Professional Services for Furniture Move 360 Campus Lane Project, Page 50
- (g) Contract Award to Ninyo & Moore for Project Special Inspection and Testing Services for the Automotive Technology Building Project, Page 52

- (h) Contract Award to Dovetail for Consulting Services for the Furniture Replacement Project, Page 54
- (i) Contract Award to Hazard Management Services, Inc. for Professional Services for Asbestos Abatement Project, Page 55
- (j) Contract Award to tBP Architecture for Professional Services for B1400 Food Service Area Assessment, Page 57
- (k) Contract Award to TYR, Inc. for Project Inspection Services for the Automotive Technology Building Project, Page 59
- (l) Purchase Order to Integrity Data and Fiber, Inc. for Cabling for Building 100 Academic Success Center and Tutoring, Page 61
- (m) Purchase Order to JLC Contracting, Inc. for Electrical Outlets for Building 100 Academic Success Center and Tutoring, Page 63
- (n) Banner Upgrade Professional Services with Strata Information Group, Page 65
- (o) Resolution to Approve Change Order #01 to TPA Construction for Technology Classrooms Building 800 (Phase 1B) Project, Resolution No. 15/16-23, Page 68

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve the Consent Agenda as presented. The motion passed unanimously.

The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Martin, Trustee Brown, Trustee Honeychurch, Trustee Chapman, Trustee Thurston, and Trustee Young

NOES: None

ABSTAIN:

- (p) Contract Authorization and Signatures for District Bank Accounts, Resolution No. 15/16-24, Page 72

It was moved by Trustee Honeychurch and seconded by Trustee Thurston to approve the Contract as presented. The motion passed unanimously.

The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Martin, Trustee Brown, Trustee Honeychurch, Trustee Chapman,
Trustee Thurston, and Trustee Young

NOES: None

ABSTAIN: None

(q) Designation and Disposal/Disposition of District Surplus Equipment and Property,
Resolution No. 15/16-25, Page 77

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve the Designation and Disposal/Disposition of District Surplus Equipment and Property as presented. The motion passed unanimously.

The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Martin, Trustee Brown, Trustee Honeychurch, Trustee Chapman,
Trustee Thurston, and Trustee Young

NOES: None

ABSTAIN: None

Academic Affairs

(r) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee,
a Subcommittee of the Academic Senate, Page 79

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee as presented. The motion passed unanimously.

(s) Memorandum of Understanding Between Bay Area Clean Water Agencies and Solano
Community College District, Page 83

It was moved by Trustee Young and seconded by Trustee Brown to approve the Memorandum of Understanding between Bay Area Clean Water Agencies and Solano Community College District as presented. The motion passed unanimously.

The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Martin, Trustee Brown, Trustee Honeychurch, Trustee Chapman,
Trustee Thurston, and Trustee Young

NOES: None

ABSTAIN: None

Student Services

- (t) Resolutions for General Child Care and Development Program CCTR-5295 and
California State Preschool Program CSPP-5561, Page 88

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve the Resolutions for General Child Care and Development Program CCTR-5295 and California State Preschool Program CSPP-5561 as presented. The motion passed unanimously.

The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Martin, Trustee Brown, Trustee Honeychurch, Trustee Chapman,
Trustee Thurston, and Trustee Young

NOES: None

ABSTAIN: None

15. INFORMATION ITEMS – NO ACTION REQUIRED

16. ANNOUNCEMENTS

Trustee Chapman announced that tickets are still available for this Saturday's crab feed in Vacaville.

17. ITEMS FROM THE BOARD

Trustee Thurston attended and/or participated in the following activities:

February 5. Attended the League of Women Voters Meet Your Elected Officials Night in Benicia

February 12. VEBA Meeting at Touro University in Vallejo.

Trustee Young attended and/or participated in the following activities:

2-09: African American Family Reunion Committee Meeting (2016 Vallejo Juneteenth Celebration Planning Committee). I am the vice president of this committee.

2-10 & 2-17: Volunteer tutor of mathematics to students who are participating in an afterschool program (Cool School) at Hogan Middle School in Vallejo

2-11: California Retired Teachers Association Division #24 Luncheon that was held at Zio Fraedo's Restaurant in Vallejo

2-12: Vallejo Education and Business Association meeting that was held at Touro University

2-12: As a community service activity, along with other members of The Links, Incorporated Solano County Chapter, presented flowers and Valentine Day cards to all of the residents of Springs Road Healthcare facility in Vallejo

18. CLOSED SESSION (CONTINUED IF NECESSARY)

19. RECONVENE REGULAR MEETING (IF NECESSARY)

20. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

21. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:54 p.m.